

Write a notice on behalf of the principal of MNM School, informing the staff and students about the Annual Sports Meet.

Issuing authority	MNM High School, Kathmandu NOTICE 11 April 2025 Annual Sports Meet Teachers, non-teaching staff and students are hereby notified that the Annual Sports Meet of the school will be held on 21 December, on the ground adjacent to the District Magistrate’s Office. Students willing to take part in different events are requested to submit their names, mentioning their roll numbers, class and section to the Games Teacher by 12 December. Students of Class IX and X are requested to assist the Games Teacher in organizing the meet as volunteers. Those participating in the events from Class IX and X, however, are exempted from the volunteering work. S. N. Pradhan Principal of MNM High School
Date	
Heading	
Body of the notice - Organizer - Purpose - Event - Occasion - Date, time, venue	
Name and designation of the person issuing the notice	

Write a notice on behalf of the principal of MNM School, informing the staff and students about a Possession found within the school premises

Issuing authority	MNM High School, Kathmandu NOTICE 11 April 2025 Valuable Possession Found This is to inform all students and staff members that a black leather purse was found within the school premises on Thursday, 11 April 2025, during the lunch break around 12:30 PM. Upon inspection by the office staff, the purse was found to contain a moderate amount of cash, an identity card, and a few stationery items. The rightful owner is requested to report to the Lost and Found section in the school office at the earliest. The claimant must be able to accurately describe the contents of the purse and present valid identification to verify ownership. In case the purse remains unclaimed for the next five working days, it will be handed over to the concerned authorities as per school protocol. All students are urged to remain careful with their personal belongings and report any lost items promptly to ensure timely recovery. S. N. Pradhan Principal of MNM High School
Date	
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